

WESTBURY ARTS WORKSHOP SERIES

Westbury Arts is accepting proposals for our Workshop series. Westbury Arts member artists are invited to submit proposals for workshops on visual arts in any media, crafts, and performing arts. We encourage you to submit multiple workshops for consideration. Non-members should join Westbury Arts on our website www.westburyarts.org/join before submitting a proposal. In the case of a group presentation or co-teaching situation at least one member of the group must be a member in good standing. This application should be submitted by the active Westbury Arts member. Please include information about additional instructors in the Instructor Bio Section.

Workshops will be held in the Westbury Recreation Center Room #1 with a maximum of 20 students. Workshop should be designed for Adult students, 18 years old and older. We are not accepting proposals for children's workshops at this time. Please indicate how many adult students you are willing to teach. Workshops can range from several hours to all day (no more than 8 hours) or multiple days. You should also indicate preferred days/dates for your workshop. Westbury Arts staff will determine the minimum number of students in each workshop based on cost and reserve the right to cancel a workshop without sufficient students to defray costs.

Instructors will receive \$50/hour for proposed workshop. In the case of group or co-instructors each instructor will receive \$50 per hour. Bear in mind that we will take the cost of instruction into consideration when reviewing the proposed workshop.

Please submit a separate form for each workshop proposal and retain a copy for yourself.

The final deadline for proposals is November 15, 2017.

Workshop Series Submission Form

Instructor Information

Instructor Name

First:

Last:

Address

Street Address:

City:

State:

Zip:

Phone:

Email:

Website:

Instructor Bio:

Please provide a brief bio including your educational experience. If your workshop is chosen, this information will be helpful for publicity.

Workshop Information

Workshop Title :

Workshop Description:

Please describe the workshop in sufficient detail for students to be able to determine if they are interested in this class. If this workshop is chosen, this description will be edited and used on our web site and for publicity.

Have you previously taught this workshop: Yes No

If so where?:

What should students bring to class? Please provide a comprehensive student supply list including all supplies and equipment a student should bring to class including paper towels, smocks, water containers, solvent, easels, paint, brushes, canvases, paper, pencils, clay, pastels etc. We have established a relationship with Dick Blick in Carle Place so please list art supplies that can be easily purchased at that store and please be very specific.

Skill Level: All Levels Beginner Intermediate Advanced

All Levels: The workshop has value to students at every level of expertise from beginner to advanced

Beginner: The workshop is designed to introduce a student with no or limited experience to the art form.

Intermediate: The workshop is designed to build on skills the student already has. Student has mastered fundamentals and has some experience.

Advanced: Designed to hone and sharpen skills of a seasoned artist with extensive experience.

Maximum number of students:
How many days is the workshop:

How many hours each day is your workshop:

What is your preferred day of the week: ___Monday ___ Tuesday ___Wednesday
___Thursday ___Friday ___Saturday

What is your preferred time of day: ___Morning ___Afternoon ___Evening

Classroom Needs for this workshop:

Special ventilation
Water
Sink Available
Electrical Outlets
Other

Please include high-resolution images of the artist and representative artwork (.jpg format no less than 1 mg, professional photo with no logos or designs) with your completed proposal. Artwork should depict the workshop content (ex. a picture of a drawing for a drawing workshop). Images submitted should be original works. Performance artists should provide a high-resolution image or images of the performer(s) and audio or video link to YouTube or website demonstrating ability and content.

Workshop Video URL:

Workshop Plan Template

Title:

Target Audience:

Duration: (hours/days)

Workshop Goal:

Learning Objectives:

Participants will:

Please send a lesson plan, agenda or syllabus with specific details of the workshop including timing of activities and breaks to julie@westburyarts.org